

## **OUTER NORTH EAST COMMUNITY COMMITTEE**

**MONDAY, 11TH SEPTEMBER, 2017**

**PRESENT:** Councillor G Wilkinson in the Chair

Councillors N Buckley, D Cohen,  
P Harrand, A Lamb, J Procter, M Robinson  
and R. Stephenson

### **17 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS**

There were no appeals against the refusal of the inspection of Documents.

### **18 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC**

There were no items identified where it was considered necessary to exclude the press or public from the meeting due to the confidential nature of the business to be considered.

### **19 LATE ITEMS**

There were no late items.

### **20 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor R Procter and Jane Maxwell, Area Leader, East North East.

### **21 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

There were no declarations of any disclosable pecuniary interests.

### **22 OPEN FORUM**

In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for Members of the Public to make representations or to ask questions on matters within the terms of reference of the Community Committee.

On this occasion, there were no matters raised under this item by Members of the Public.

### **23 MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting held on 12<sup>th</sup> June 2017 were confirmed as a true and correct record.

## **24 MATTERS ARISING FROM THE MINUTES**

There were no issues raised under Matters Arising.

## **25 Community Committee - Outside Bodies**

The City Solicitor submitted a report which set out details of a request from the Ancient Parish of Barwick in Elmet Trust which invited the Community Committee to consider making a nomination to the Trust as the current representative wished to stand down.

**RESOLVED** – That Dr Stella Walsh be nominated as Leeds City Council's representative on the Ancient Parish of Barwick in Elmet Trust

## **26 Employment and Skills Update**

The Chief Officer Employment and Skills submitted a report which provided an update on Employment and Skills activity and key unemployment data for the Outer North East area.

In the absence of a representative from the department, Councillor M Robinson (Employment, Skills and Welfare Champion) spoke on the work of the East North East Employment & Skills Board and the current activity:

Referring to digital capacity Councillor Robinson said more work was required to improve the digital capacity particularly in the outer areas of the city.

It was noted that business engagement was currently not very good, Councillor Robinson expressed the view that a far stronger relationship was required if improved business engagement was to be achieved.

It was suggested that the involvement of the Chief Officer, Economy & Regeneration may be required.

The Chair thanked Councillor Robinson for the update

### **RESOLVED**

- (i) That the contents of the report be noted
- (ii) That a further update report be brought back to the Committee in 12 months-time.
- (iii) That the comments around Business Engagement be drawn to the attention of the Chief Officer, Economy & Regeneration

## **27 Neighbourhood Planning Update**

Draft minutes to be approved at the meeting to be held on Monday, 11th December, 2017

The Neighbourhood Planning Officer submitted a report which provided an update on the neighbourhood planning activity in the Outer North East area of the city.

Ian Mackay, Neighbourhood Planning Officer, City Development addressed the Committee providing an update and commentary on the following:

<b>Area</b>	<b>Progress</b>	<b>Current Activity</b>	<b>Points of interest</b>
Aberford and District Parish Council	Pre-Submission Consultation undertaken by PC July-August 2017	PC to consider formal representations	The Draft Plan includes policies to shape the proposed allocation at Parlington, in the form of key guiding principles (this is not the preference of the Parish Council but it is included in the event of Parlington being allocated)
Bardsey-cum-Rigton Parish Council	Referendum	Referendum 12 <sup>th</sup> October	The Parish Council are keen to review the plan in the future and to revisit Local Green Space designations after the examiner did not recommend that any of the Local Green Space proposals were designated
Barwick in Elmet and Scholes Parish Council	Referendum	Referendum 12 <sup>th</sup> October	A good examiners report with a relatively small number of proposed modifications
Boston Spa Parish Council	Referendum	Referendum 12 <sup>th</sup> October	A good examiners report with a relatively small number of proposed modifications
Bramham-cum-Oglethorpe Parish Council	'Policy intentions' doc prepared	Preparing Pre-Submission draft for consultation	Good progress being made
Clifford Parish Council	Made	Made	Focus on delivery of housing and greenspace proposal
Collingham Parish Council	Made	Made	The examiner made a significant number of modifications to the plan
East Keswick Parish	Submission Plan	Preparing Submission draft	Good progress being made

Draft minutes to be approved at the meeting to be held on Monday, 11th December, 2017

Council			
Linton Parish Council	Judicial Review	High Court date to be confirmed	High Court decision will have implications for neighbourhood plans nationally (to be heard end Oct 2017)
Scarcroft Parish Council	Pre-Submission Plan	Pre-Submission Consultation July – August	Good progress being made
Shadwell Parish Council	Draft Plan prepared 2015	Continue to progress	Continuing to progress
Thorner Parish Council	Pre-Submission Plan	Preparing for Pre-Submission Consultation	Continuing to progress
Thorp Arch Parish Council	Examination	The Plan is currently being Examined	Possibility of a legal challenge
Walton Parish Council	Pre-Submission Plan	Pre-Submission Consultation August – October 2017	The Plan is proposing to allocate three small housing sites. To be discussed at SAP hearing (representation from parish council) – Need to look at representations received and make any necessary adjustments to the plan
Wetherby Town Council	Submission Plan	Preparing to Submit Draft Plan to Town Council on 12 <sup>th</sup> September 2017	Good progress being made

Councillor Buckley expressed disappointment at the omission of the Alwoodley Parish Council from the list.

In responding the Neighbourhood Planning Officer apologised for the omission, it was an oversight and an assurance was provided that Members would be circulated with the necessary update.

Referring to the referendum stage, Councillor J Procter sought clarification on the duration of the notification period.

In responding the Neighbourhood Planning Officer suggested that the notification period was 3 weeks.

#### **RESOLVED –**

Draft minutes to be approved at the meeting to be held on Monday, 11th December, 2017

- (i) That the update be noted
- (ii) That an update on the activity for Alwoodley Parish Council be circulated to Members
- (iii) That a further update report be brought back to Members at the next meeting (December 2017)

## **28 Outer North East Wellbeing and Youth Activity Fund Budget**

The East North East Area Leader submitted a report which provided an update on the current position of the Outer North East Community Committee's budgets and set out details of applications seeking Wellbeing Revenue Funding and Youth Activity Funding.

Appended to the report were copies of the following documents for information / comment of the meeting:

- An explanation on capital funding and eligible schemes (Appendix A referred)
- Outer North East Community Committee Wellbeing Revenue Budget (Appendix B referred)
- Outer North East Community Committee Youth Activity Funding (Appendix C referred)
- Outer North East Community Committee - Community Committee priorities (Appendix D referred)

Andrew Birkbeck, Area Improvement Manager, presented the report and responded to Members comments and queries.

Members sought clarification on the capital monies they received from the Capital Receipts Incentive Scheme.

Referring to paragraph 4 of the submitted, the Area Improvement Manager said Capital Wellbeing was allocated through the council's Capital Receipts Incentive Scheme (CRIS). 20% of receipts generated are retained locally up to a maximum of £100,000 per capital receipt. 15% was retained by the ward as additional Ward Based Initiative (WBI) funding and 5% was pooled across the Council and transferred to the Community Committees on the basis of need.

It was noted that of this pooled CRIS funding the Outer North East Community Committee received an allocation of 6.1%. Currently the Outer North East Community Committee had **£31,400** in its Capital Wellbeing budget.

Further discussions ensued on the contents of the report together with the appendices which included:

- Available funding for the current financial year.
- Clarification around some of the projects seeking financial assistance.

**RESOLVED –**

- (i) That monies received via the Capital Receipts Incentive Scheme (CRIS) be allocated equally between the three Wards given it is generated via collective asset receipts.
- (ii) To note the current budget position for 2017/18.
- (iii) That the following project requesting Wellbeing Funding be determined as follows:

<b>Project</b>	<b>Organisation</b>	<b>Amount Granted (£)</b>
Moor Allerton Community Defibrillator	Moor Allerton Hub – LCC	£1,300
Moor Allerton Community Café	Moor Allerton Hub – LCC	£2,000
North West Leeds Country Park & Green Gateways Trail	Leeds City Council Parks & Countryside	Deferred, further details required
Activities for WISE	Wetherby In Support of the Elderly (WISE)	Deferred, further details required
Replacement Gas Boilers at Boston Spa Village Hall	Boston Spa Parish Council	Deferred, further details required
Wetherby Bike Trails – The Devil’s Toenail	Singletraction (Wetherby Bike Trails)	Deferred, further details required
Wetherby Arts Festival 2017	Wetherby Arts Festival	£2,000

- (iv) That the following project requesting Youth Activity Funding be determined as follows:

<b>Project</b>	<b>Organisation</b>	<b>Amount Granted (£)</b>
The Tempo FM Radio Academy	Tempo FM	£4,233

- (v) To note that the following applications had been approved since the Community Committee on 12<sup>th</sup> June 2017 under the delegated authority of the Director of Communities and Environment

<b>Project</b>	<b>Organisation</b>	<b>Amount Granted (£)</b>
Moor Allerton Festival	Housing Leeds – Tenant & Community Engagement Team	£2,000
Tour in Town	Wetherby Town Council	£2,000
Wetherby Riverside Bandstand Events 2017	Wetherby Riverside Bandstand Trust	£1,000

## **29 Community Committee Update Report**

The Area Leader submitted a report which provided an update on the Work Programme for the Outer North East Community Committee

The following document was appended to the report for information/ comment of the meeting:

- The minutes of the Outer North East Environmental Sub Group held on 18th May 2017 (Appendix A referred). It was noted that the Sub Group had recently met 7<sup>th</sup> September 2017.

Andrew Birkbeck, Area Improvement Manager, presented the report and highlighted the main issues which included:

- The ongoing highways maintenance programme
- The environment
- Greenspace
- Funding support for local projects

- The re-opening of Linton Bridge (Officially re-opened 2<sup>nd</sup> September 2017)
- Update on the discounted lettings policy
- Update on Social Media presence

With to Minute No.12 (ii) of the previous meeting and the request by Members for details about the projects approved by the Emmerdale Stakeholder Panel

The Area Improvement Manager reported that the requested information had been provided and was set out on page 39 of the submitted report.

**RESOLVED –**

- (i) That the contents of the report be noted
- (ii) That a letter be sent to the Chair of the Emmerdale Stakeholder Panel expressing this Committees thanks for providing the requested information

**30 Outer North East Parish and Town Council Forum**

The East North East Area Leader submitted a report which provided the Minutes from the latest meeting of the Outer North East Parish and Town Council Forum held on 20<sup>th</sup> April 2017.

**RESOLVED –**

- (i) That the Minutes of the latest meeting of the Outer North East Parish and Town Council Forum held on 20<sup>th</sup> April 2017, be noted.
- (ii) To support where appropriate, the Outer North East Parish and Town Council Forum in resolving any issues raised.

**31 Date and Time of Next Meeting**

**RESOLVED –** To note that the next meeting will take place on Monday, 11th December 2017 at 5.30pm (Venue to be confirmed)